
**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LEWIS POINTE METROPOLITAN DISTRICT
HELD
FEBRUARY 18, 2020**

A meeting of the Board of Directors of the Lewis Pointe Metropolitan District was called and held on Tuesday, February 18, 2020 at 5:00 p.m., at the Anythink Library – Wright Farms, 5877 E. 120th Avenue, Conference Room, Thornton, CO 80602

Attendance In attendance were Directors:
Allen Pelkey
Amy Jones
Kress Franzen
Barry Brookshire
Pete Adler

Also in attendance were:
Kim Herman, Bryce Bierman, Jason Carrol and Mathew Vigil; CliftonLarsonAllen LLP
Michael Davis; Miller & Associates Law Offices, LLC
Susie Ellis; CPS
Stanley Gadzina; Resident
Tony Garcia; Resident
Hannah Lapperre; Resident
Robert Maples; Resident
Holly Hampton; Resident
Joe Caisse; Resident
Ann Marie Tucker and Charles Wolfersberger; Wolfersberger LLC

Call to Order Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the meeting was called to order at 5:04 p.m.

Approval of Agenda Upon motion duly made by Director Adler, second by Director Franzen and, upon vote unanimously carried, the Board approved the agenda with a change to move the Presentation by D.A. Davidson & Co. from item number 4 to item number 8.

Director Brookshire provided a review of the District, along with the processes and purposes of the District. He noted that meetings were posted on the District's website.

Public Comment Residents raised questions regarding property taxes and assessed values.

RECORD OF PROCEEDINGS

Administrative

Matters

- A. Review and Approve November 14, 2019 Meeting Minutes

Upon motion duly made by Director Franzen, seconded by Director Brookshire and, upon vote unanimously carried, the Board approved the November 14, 2019 meeting minutes as presented and requested all Board meeting minutes be drafted for review and posted as drafts within two weeks for all Board meetings. It was noted that the Minutes would be uploaded to the website.

Financial

Items

- A. Review, Ratify and Approval of Claims

After review and discussion and upon motion duly made by Director Franzen, seconded by Director Brookshire and, upon vote unanimously carried, the Board ratified and approved the claims in the amount of \$99,779.57.

- B. Review and Consider Acceptance of December 31, 2019 Statements and Cash Position Report

Mr. Vigil reviewed the Financial Statements with the Board. After review and discussion, upon motion duly made by Director Brookshire, seconded by Director Pelkey and, upon vote unanimously carried, the Board accepted the December 31, 2019 Unaudited Financial Statements and Cash Position Report.

- C. Other – None.

Legal

Matters

- A. Election Update

Attorney Davis reviewed the Election process with the Board, noting all seats were open for the election. All Board members, except Director Pelkey, reported their interest in running for the Board.

- B. Review and Consider Approval of Agreement with Front Range Electrical Engineering

After review and discussion and upon motion duly made by Director Franzen, seconded by Director Brookshire and, upon vote unanimously carried, the Board approved the agreement with Front Range Electrical Engineering.

Management

Matters

- A. Review Landscaping and Snow Removal Report
 i. Review and Consider Proposal for Landscaping Repairs - \$3990

The Board discussed the Landscaping and Snow Removal Report. It was noted that the ATV's are traveling too fast in the neighborhood and that there is a need for markers showing where the sidewalks are in the snow.

RECORD OF PROCEEDINGS

B. Presentation by D.A. Davidson & Co. (Formerly Item No. 4)
 i. Bond Refinancing Options

This item moved on the Agenda from No. 4. to No. 8.B. Ms. Shelby Turner and Mr. Michael Sullivan presented refinancing options for the District bonds. The Board requested additional scenarios be provided.

C. Committees

The Board discussed possible committees for the Community and approved the following:

- i. Landscaping Committee – Director Adler
- ii. Social/Event Committee – Director Jones
- iii. Design Review Committee – Director Brookshire
- iv. Communications Committee – Director Franzen
- v. Advisory Committee – None.

D. Website Upgrades

The Board discussed upgrading the website to improve residents’ access to District information and maintain transparency. Upon a motion duly made by Director Jones, seconded by Director Brookshire, and upon a vote, unanimously carried, the Board approved upgrading the website from Linux to WordPress.

E. Printed/Mailed Letters

This item has been deferred.

F. Working Sessions

The Board confirmed that they would have a Working Session on Wednesday, March 18, 2020 at 6:30 p.m. Ms. Herman noted that CLA Management would post online for the working session and will work to reserve a room at the Trail Winds Recreation Center.

G. Posting Location

Following discussion, upon a motion duly made by Director Adler, seconded by Director Brookshire, and upon a vote, unanimously carried, the Board approved installing notice boards at each mailbox bank with a cost not to exceed \$2500.

Other Business – None.

Adjournment A motion duly made by Director Pelkey, seconded by Director Brookshire and, upon vote unanimously carried, the Board approved adjournment at 7:00 p.m.

Respectfully submitted,

Secretary for the Meeting