

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LEWIS POINTE METROPOLITAN DISTRICT
HELD
NOVEMBER 14, 2019**

A meeting of the Board of Directors of the Lewis Pointe Metropolitan District was called and held on Thursday, November 14, 2019 at 10:00 a.m., at the Anythink Library – Wright Farms, 5877 E. 120th Avenue, Conference Room, Thornton, CO 80602

Attendance In attendance were Directors:
Allen Pelkey
Barry Brookshire

Also in attendance were:
Kim Herman and Mathew Vigil; CliftonLarsonAllen LLP
Diane Miller; Miller & Associates Law Offices, LLC
Susie Ellis; CPS

Call to Order Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the meeting was called to order at 10:01 a.m.

Approval of Agenda Upon motion duly made by Director Pelkey, second by Director Brookshire and, upon vote unanimously carried, the Board approved the agenda as presented.

Acknowledge
The Resignation
Of Jill Luchs,
Michael Pekas
And Dawn
Jimerson The Board acknowledged the resignation of Directors Luchs, Pekas, and Jimerson.

Director Brookshire provided a review of the District, along with the processes and purposes of the District. He noted that meetings were posted on the District's website.

A. Consider Appointment of Eligible Electors; Administer Oaths

Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board appointed Amy Jones, Kress Franzen, and Pete Adler.

B. Consider Appointment of Officers

The Board discussed and appointed the following:

Director Pelkey	President
Director Jones	Treasurer
Director Franzen	Secretary
Director Brookshire	Assistant Secretary
Director Adler	Assistant Secretary

Public

Comment

Residents raised questions regarding the fence staining project, reviewing and updating the Design Guidelines, starting Committees and increasing neighborhood communications.

Administrative

Matters

A. Review and Approve May 2, 20219 Meeting Minutes

Upon motion duly made by Director Brookshire, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved the May 2, 2019 meeting minutes as presented.

Financial

Items

A. Review, Ratify and Approval of Claims

After review and discussion and upon motion duly made by Director Pelkey, seconded by Director Brookshire and, upon vote unanimously carried, the Board ratified and approved the claims in the amount of \$234,906.11.

B. Review and Consider Acceptance of September 30, 2019 Statements and Cash Position Report

Ms. Herman reviewed the Financial Statements with the Board. After review and discussion, upon motion duly made by Director Pelkey, seconded by Director Brookshire and, upon vote unanimously carried, the Board accepted the September 30, 2019 Financial Statements and Cash Position Report.

C. Public Hearing to Consider 2019 Budget Amendment

a. Consider Adoption of Resolution No. 2019-11-01 to Amend the 2019 Budget (if necessary)

Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board opened the public hearing at 11:08 a.m. The Board reviewed the 2019 Budget Amendment. There was no public comment.

Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board closed the public hearing at 11:11 a.m.

Upon a motion duly made by Director Pelkey, seconded by Director Brookshire, and upon a vote, unanimously carried, the Board approved the 2019 Amendment as presented.

D. Public Hearing to Consider 2020 Budget

- a. Consider Adoption Resolution No. 2019-11-02 to Adopt 2020 Budget, Certify Mill Levy, Appropriate 2020 Expenditures

Upon a motion duly made by Director Pelkey, seconded by Director Brookshire, and upon a vote, unanimously carried, the Board opened the public hearing at 11:37 a.m. The Board reviewed the 2020 proposed Budget. There was no public comment.

Upon a motion duly made by Director Pelkey, seconded by Director Brookshire, and upon a vote, unanimously carried, the Board closed the public hearing at 11:38 a.m.

Mr. Vigil reviewed the 2020 budget with the Board. Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board approved the 2020 budget as presented subject to receipt of the final assessed value of the District by the County Assessor, and appropriated the funds therefore. Pursuant to Colorado law, a mill levy of 75.564 mills will be certified for collection in 2020. The Board also authorized the execution of its budget resolution containing details of the Board action.

E. Consider Approval of Haynie & Company for 2019 Audit Services

Upon a motion duly made by Director Pelkey, seconded by Director Brookshire, and upon a vote, unanimously carried, the Board approved the agreement with Haynie & Company for 2019 audit services.

Management

Matters

- A. Review and Consider Approval of 2020 Landscaping Maintenance and Snow Removal Agreement with Double Eagle Landscaping

The Board discussed additions to the agreement including the placement of a wreath and/or garland on the large monument for the holiday season, a few of the ornamental grasses will need to be removed. The Board also noted that the wreath and/or garland should have clear lights. Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board approved 2020 Landscaping and Snow Removal Services with Double Eagle Landscaping.

- B. Covenant Enforcement Update

Ms. Ellis reviewed her report, noting the largest number of violation letters were sent for visible trash containers, followed by lawn maintenance and shrubs and trees needing attention.

C. Other

None.

Legal
Matters

A. Review and Consider Approval of Resolution Calling an Election for May, 2020

Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board approved the Resolution Calling an Election for May 2020.

B. Review and Consider Approval of 2020 Annual Administrative Resolution No. 2019-11-03

Ms. Herman reviewed the 2020 Annual Administrative Resolution with the Board, noting that the District would be able to post notices on the District's website up to 24 hours in advance of a Board meeting. The regular meeting dates for 2020 would be held on the first Monday of February, May, September and November at 5 p.m. at the Anythink Library located at 5877 E. 120th Avenue, Thornton, CO.

Upon a motion duly made by Director Brookshire, seconded by Director Pelkey, and upon a vote, unanimously carried, the Board approved the 2020 Annual Administrative Resolution.

C. Review and Consider Approval of Resolution No. 2019-11-04; Waiving Workers' Compensation Insurance for 2020

The Board requested workers' compensation insurance be put in place for 2020, therefore the resolution to waive was not needed.

D. Other

None.

Next
Meeting

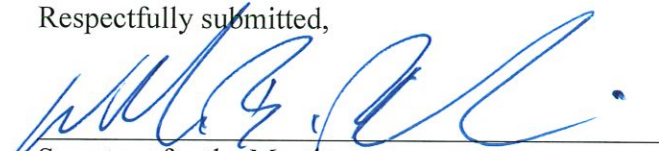
A. Confirmation of Quorum for February 3, 2020 Meeting

The Board confirmed the intent to have a quorum at the next scheduled meeting on February 3, 2020 at 5 p.m. at the Anythink Library.

Adjournment

A motion duly made by Director Pelkey, seconded by Director Brookshire and, upon vote unanimously carried, the Board approved adjournment at 12:23 p.m.

Respectfully submitted,



Secretary for the Meeting