

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LEWIS POINTE METROPOLITAN DISTRICT
HELD**

November 14, 2018

A meeting of the Board of Directors of the Lewis Pointe Metropolitan District was called and held on Monday, November 14, 2018 at 4:00 p.m., at the Anythink Library – Wright Farms, 5877 E. 120th Avenue, Conference Room, Thornton, CO 80602

Attendance In attendance were Directors:
Jill Luchs
Allen Pelkey
Dawn Jimerson
Barry Brookshire
Michael Pekas – absent and excused

Also in attendance were:
Kim Herman and Vivian Bonham; CliftonLarsonAllen LLP
Michael Davis; Miller & Associates Law Offices, LLC

Call to Order The meeting was called to order at 4:00 p.m.

Approval of Agenda Upon motion duly made by Director Pelkey, second by Director Luchs and, upon vote unanimously carried, the Board approved the agenda as presented.

Appointment of W. Barry Brookshire; Administer Oath Upon a motion duly made by Director Pelkey, seconded by Director Jimerson and, upon vote unanimously carried, the Board appointed W. Barry Brookshire to the Board of Directors for Lewis Pointe Metropolitan District.

Public Comment There was no public comment, however Ms. Herman noted a Community meeting was being held after the meeting from 6:00pm – 7:00pm.

Administrative Matters A. Review and Approve July 23, 2018 Meeting Minutes

Upon motion duly made by Director Pelkey, seconded by Director Jimerson and, upon vote unanimously carried, the Board approved the July 23, 2018 meeting

minutes as presented.

Financial
Items

A. Review, Ratify and Approval of Claims

After review and discussion and upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board ratified and approved the claims in the amount of \$150,210.08.

B. Review and Consider Acceptance of September 30, 2018 Financial Statements and Cash Position Report

Ms. Bonham reviewed the Financial Statements with the Board. After review and discussion, upon motion duly made by Director Pelkey, seconded by Director Luchs and, upon vote unanimously carried, the Board accepted the September 30, 2018 Financial Statements and Cash Position Report.

C. Public Hearing to Consider 2018 Budget Amendment

a. Consider Adoption of Resolution 2018-11-01 to Amend the 2018 Budget

Upon a motion duly made by Director Luchs, seconded by Director Pelkey and, upon a vote unanimously carried, the Board opened the Public Hearing at 4:31 p.m.

Upon a motion duly made by Director Luchs, seconded by Director Pelkey and, upon a vote unanimously carried, the Board closed the Public Hearing at 4:32 p.m.

Ms. Bonham reviewed the proposed changes to the 2018 Budget. Following discussion, the Board considered the Adoption of Resolution No. 2018-11-01 to Amend the 2018 Budget. Upon motion duly made by Director Pelkey, seconded by Director Jimerson, upon vote unanimously carried, the Board adopted Resolution No. 2018-11-01 to Amend the 2018 Budget subject to final review.

D. Public Hearing to Consider 2019 Budget

a. Consider Adoption of Resolution 2018-11-02 to Adopt the 2018 Budget. Certify Mill Levy and Appropriate 2018 Expenditures

Upon a motion duly made by Director Jimerson, seconded by Director Pelkey and, upon a vote unanimously carried, the Board opened the Public Hearing at 4:36 p.m.

Upon a motion duly made by Director Luchs, seconded by Director Pelkey and, upon a vote unanimously carried, the Board closed the Public Hearing at 4:32 p.m.

Ms. Bonham reviewed the 2019 Budget. Following discussion, the Board considered the Adoption of Resolution No. 2018-11-02 to Adopt the 2019 Budget, Certify Mill Levy and Appropriate 2019 Expenditures. Upon motion duly made by Director Luchs, seconded by Director Pelkey, upon vote unanimously carried, the Board adopted Resolution No. 2018-11-02 to Adopt the 2019 Budget, Certify Mill Levy and Appropriate 2019 Expenditures.

E. Review and Consider Approval of Engagement Letter for 2018 Audit Services

After review and discussion, upon motion duly made by Director Pelkey, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the Engagement Letter from Haynie & Company for 2018 Audit Services.

Management

Matters

A. Review and Consider Approval of 2019 Landscaping Maintenance and Snow Removal Agreement with Double Eagle Landscaping

After review and discussion, upon motion duly made by Director Pelkey, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the 2019 Landscaping Maintenance and Snow Removal Agreement with Double Eagle Landscaping.

B. Review and Consider Approval of Pet Station Proposal in the Amount of \$2,375.00

After review and discussion, upon motion duly made by Director Jimerson, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the Pet Station Proposal in the Amount of \$2,375.00.

C. Review and Consider Approval of Fence Repair and Staining Proposals – Phase I Only

The Board tabled review of the fence proposal for further discussion in 2019.

D. Design Standards

a. Discuss Homeowner Committee for Reviewing Design Requests

Ms. Herman discussed the Homeowner Committee for Reviewing Design Requests with the Board.

t A motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved adjournment at 5:40 p.m.

Respectfully submitted,


Secretary for the Meeting

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Legal
Matters

RECORD OF PROCEEDINGS

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- E. Review and Consider Acceptance of Tracts A1, C1, L1, Q1 and T1 (Meritage Landscaping Tracts)

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Jimerson and, upon vote unanimously carried, the Board accepted the Tract Turnover from Meritage.

- A. Review and Consider Approval of 2019 Annual Administrative Resolution No. 2018-11-03

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved the 2019 Annual Administrative Resolution No. 2018-11-03.

Future
Meetings

- B. Consider Approval of Resolution Waiving Workers' Compensation Insurance for 2019

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Jimerson and, upon vote unanimously carried, the Board approved the Resolution Waiving Workers' Compensation Insurance for 2019.

Adjournmen

- C. Discuss Proposed Letter of Non-Compliant Roofing Material (Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., to Receive Legal Advice on Specific Legal Questions)

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved the Letter of Non-Compliant Roofing Material and directed Legal Counsel to mail via certified mail.

- A. Confirmation of Quorum for February 11, 2019 Meeting

The Board confirmed the intent to have a quorum at the next scheduled meeting on February 11, 2019.