

RECORD OF PROCEEDINGS

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**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
LEWIS POINTE METROPOLITAN DISTRICT  
HELD  
December 11, 2017**

A meeting of the Board of Directors of the Lewis Pointe Metropolitan District was called and held on Monday, December 11, 2017 at 10:00 a.m., at the Anythink Library – Wright Farms, 5877 E. 120<sup>th</sup> Avenue, Conference Room, Thornton, CO 80602

Attendance In attendance were Directors:

Jill Luchs  
Allen Pelkey  
Bryson Fish

Also in attendance were:  
Kim Herman, Jason Carroll and Vivian Bonham; CliftonLarsonAllen LLP  
Michael Davis; Miller & Associates Law Offices, LLC

Call to Order The meeting was called to order at 10:00 a.m.

Approval of Agenda Upon motion duly made by Director Luchs, second by Director Fish and, upon vote unanimously carried, the Board approved the agenda as presented.

Public Comment None.

Administrative Matters A. Review and Approve October 3, 2017 Meeting Minutes

Upon motion duly made by Director Pelkey, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the October 3, 2017 meeting minutes as presented.

Financial Items A. Review, Ratify and Approval of Claims

After review and discussion and upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board ratified and approved the claims as presented.

B. Review and Consider Acceptance of September 30, 2017 Financial Statements

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board accepted the September 30, 2017 Financial Statements as presented.

C. Review and Consider Approval of Engagement Letter for 2017 Audit Services

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved the Engagement Letter from Haynie & Company for 2017 Audit Services.

D. Public Hearing to Consider 2017 Budget Amendment

Upon a motion duly made by Director Luchs, seconded by Director Fish and, upon a vote unanimously carried, the Board opened the Public Hearing at 10:06 a.m. Mr. Carroll reviewed the proposed changes to the 2017 Budget. Upon a motion duly made by Director Luchs, seconded by Director Pelkey and, upon a vote unanimously carried, the Board closed the Public Hearing at 10:07 a.m.

a. Consider Adoption of Resolution 2017-12-01 to Amend the 2016 Budget

After review and discussion, upon a motion duly made by Director Pelkey, seconded by Director Fish and, upon a vote unanimously carried, the Board approved Resolution No. 2017-12-01, Amending the 2017 Budget.

E. Public Hearing to Consider 2018 Budget

Upon a motion duly made by Director Luchs, seconded by Director Fish and, upon a vote unanimously carried, the Board opened the Public Hearing at 10:20 a.m. Mr. Carroll reviewed the 2018 Budget. Upon a motion duly made by Director Luchs, seconded by Director Pelkey and, upon a vote unanimously carried, the Board closed the Public Hearing at 10:21 a.m.

a. Consider Adoption of Resolution 2017-12-02 to Adopt the 2018 Budget. Certify Mill Levy and Appropriate 2018 Expenditures

After review and discussion, upon a motion duly made by Director Luchs, seconded by Director Fish and, upon a vote unanimously carried, the Board approved Resolution No. 2017-12-02, Adopting the 2018 Budget, Certify Mill Levy and Appropriate 2018 Expenditures, pending final revisions and legal review.

Management

Matters

- A. Review and Consider Approval of 2018 Landscaping Maintenance and Snow Removal Agreement with Double Eagle Landscaping

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved the 2018 Landscaping Maintenance and Snow Removal Agreement with Double Eagle Landscaping.

Legal

Matters

- A. Review and Consider Approval of 2018 Annual Administrative Resolution No. 2017-12-03

After review and discussion, upon motion duly made by Director Pelkey, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the 2018 Annual Administrative Resolution No. 2017-12-03.

- B. Review and Consider Approval of Resolution No. 2017-12-04, Calling May 8, 2018 Regular Election for the Directors

After review and discussion, upon motion duly made by Director Luchs, seconded by Director Pelkey and, upon vote unanimously carried, the Board approved the Resolution No. 2017-12-04, Calling May 8, 2018 Regular Election for the Directors.

Next

Meeting


- A. Confirmation of Quorum

The Board confirmed the intent to have a quorum at the next scheduled meeting on February 12, 2018 at 4:00 p.m.

Adjournment

A motion duly made by Director Pelkey, seconded by Director Fish and, upon vote unanimously carried, the Board approved adjournment at 10:32 a.m.

Respectfully submitted,



Secretary for the Meeting